



HARRY GWALA DISTRICT MUNICIPALITY

"Together We Deliver and Grow"

OFFICE OF THE MUNICIPAL MANAGER

40 Main Street, Private Bag X501, DXOPO 3276

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**REQUEST FOR FORMAL WRITTEN PRICE QUOTATIONS
FOR THE FACILITATION OF TRAINING FOR TWENTY (20) YOUNG BUSINESS OWNERS ON
BUSINESS PLANS, BUSINESS PROPOSALS AND BOOK-KEEPING SERVICES FOR HARRY
GWALA DISTRICT MUNICIPALITY**

Harry Gwala District Municipality hereby requests proposals from suitably experienced services providers for the facilitation of training on business plans, business proposals and book-keeping services for young business owners for Harry Gwala District Municipality.

SPECIFICATION/SCOPE

Facilitation of training on the following:

- Business plans
- Business proposals
- Book-keeping services

Service providers must submit at least three (3) signed and stamped reference letters of previous work done by the company

Invalid or non-submission of the following documents will lead to immediate disqualification of the tender:

- Valid tax clearance certificate or SARS pin
- Central Supplier database registration

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The following conditions will apply:

- Prices quoted must be firm and must be inclusive of VAT (if applicable).
- All quotations submitted shall be valid for 30 days after the tender closing date.
- A signed MBD4 form must be submitted with all Bids (available on our website and reception).
- A certified or original valid B-BBEE status level verification certificate must be submitted to claim preference points.
- 80/20 Preference points system will be used in Evaluation.
- Your company must be registered on municipal database and central supplier database.

CLOSING DATE

The closing date for the bidders is on ~~Friday~~²² **June 2021 at 12h00**. Bids must be enclosed in **SEALED ENVELOPES** and clearly labelled with the **"FACILITATION OF TRAINING FOR TWENTY (20) YOUNG BUSINESS OWNERS ON BUSINESS PLANS, BUSINESS PROPOSALS AND BOOK-KEEPING SERVICES FOR HARRY GWALA DISTRICT MUNICIPALITY"** on the outside of the envelopes addressed to **The Municipal Manager**.

Bids must be deposited in the Bid Box at the reception area of Harry Gwala District Municipal, 40 Main Street, Ixopo, before the closing date and time. Telegraphic, telexed or faxed bids will not be considered and late bids will not be accepted.

Harry Gwala District Municipality does not bind itself to accept the lowest or any Bid and reserves the right to accept the whole or any part of the Bid.

BID ENQUIRIES

All tender enquiries and all other matters shall be directed to **Mr. Qiniso Mnguni** on 039 834 0070 during working hours.

Mrs A.N. Dlamini
Municipal Manager

